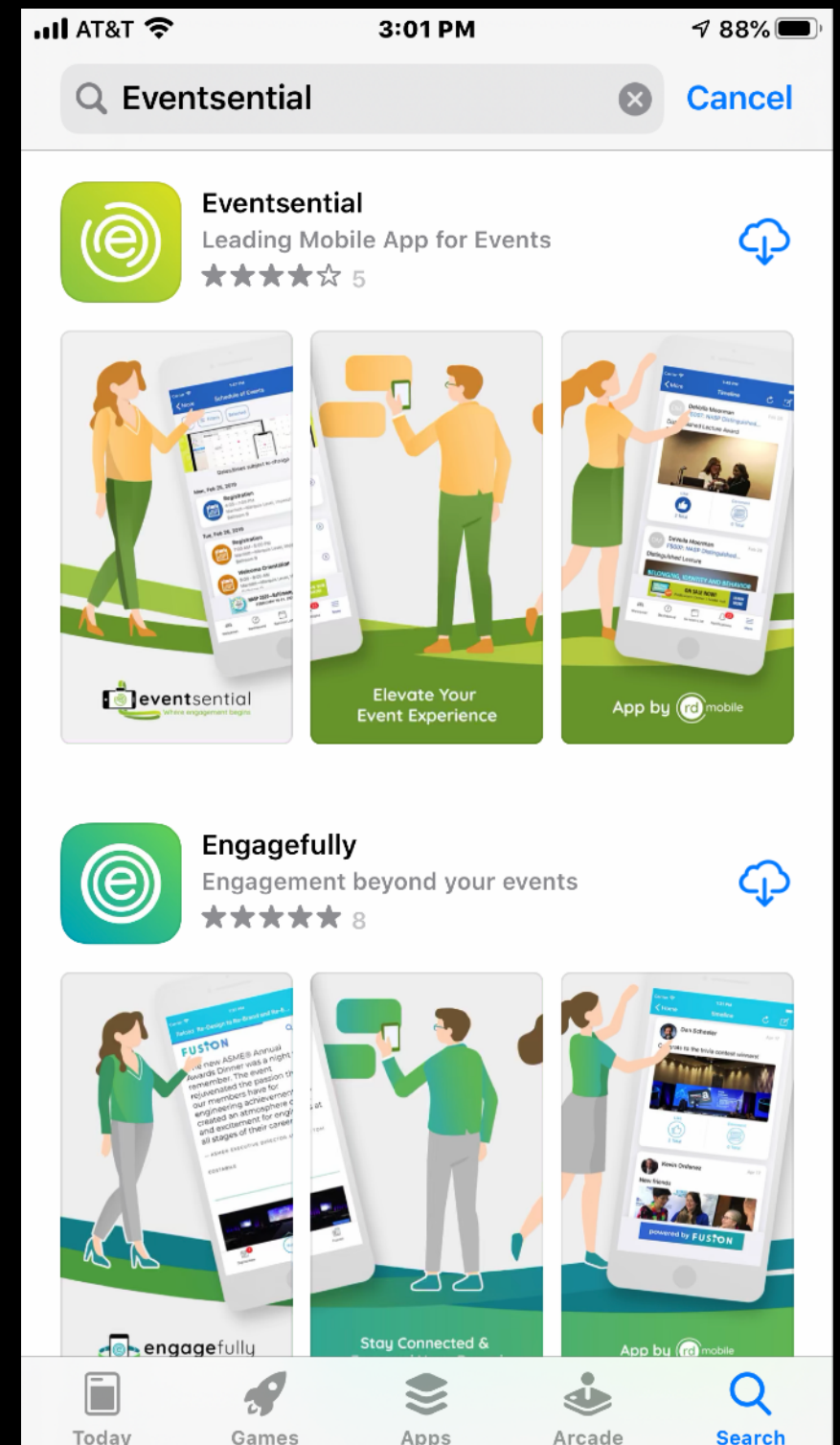# FRPA

Eventsential App

The FRPA Eventsential App is designed to make your FRPA event
experience easier to manage and user friendly.
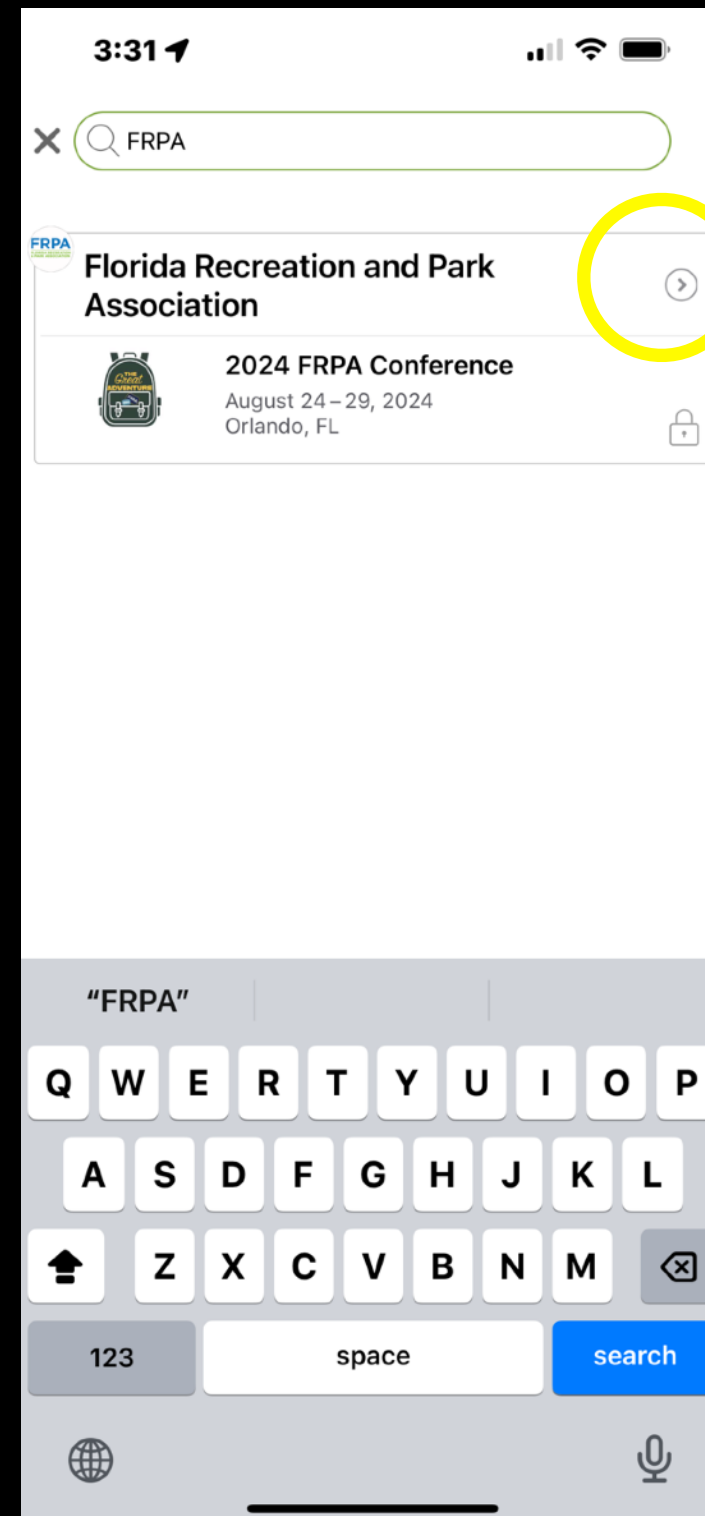This App is available on your iPhone or Android phone.

Installing the App

Search "Eventsential" in your App Store and download to your phone. It will not say anything about FRPA but we promise it is the correct app.
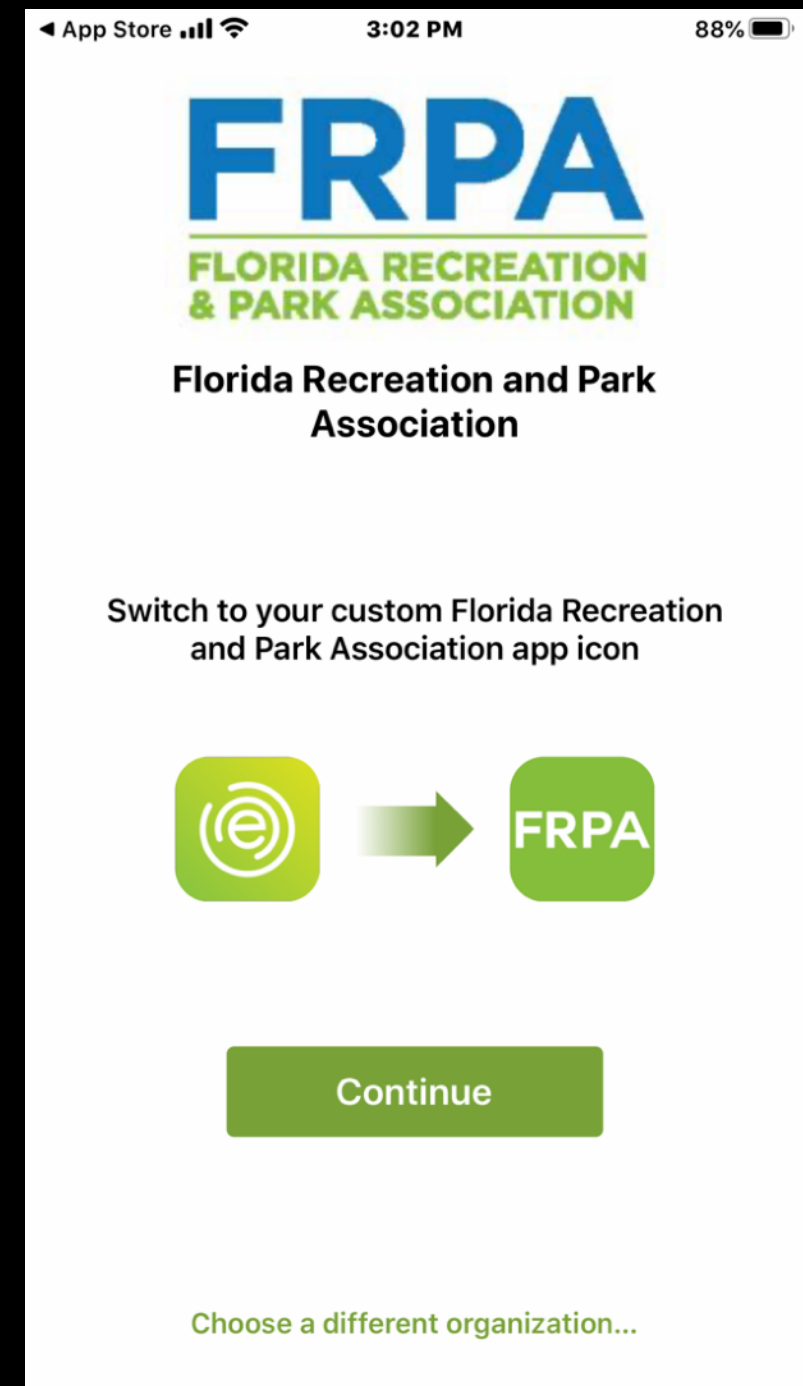
Add FRPA to the App

- Open and search for "FRPA"
- Click on the ">" to add to your app.

Icon Change

The App will update the icon on your screen automatically to the familiar FRPA letters with a green background
Press "Continue".

Select the current Conference

Any current FRPA event will show up on this list. To access the event, click on it.

*Note - you may be logged into last year's event or even NRPA's event. In either case, look for the option to "Change Event" or "Change Organization" and select FRPA or the current event to access current Conference.
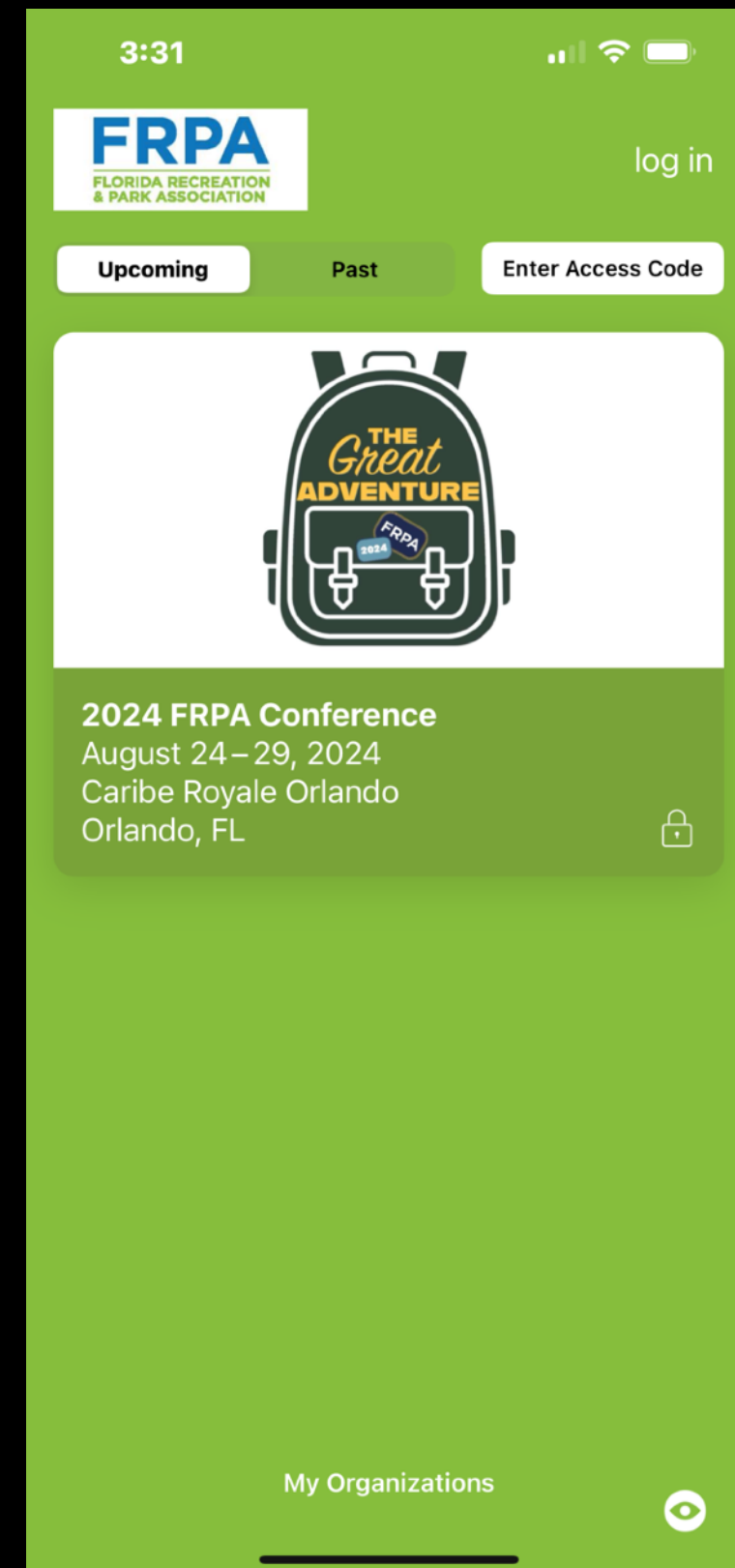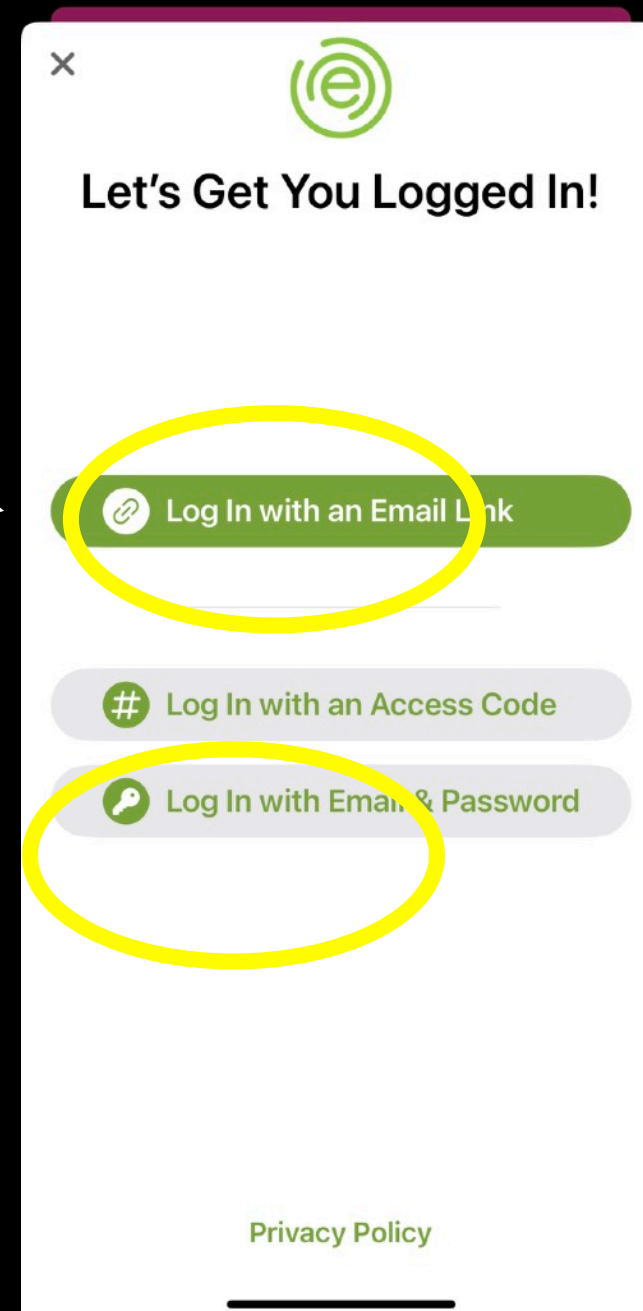
Select the current Conference

Click on "Select this Event"

Account Log In

Select "Log in with Email Link" if you do not have an existing Eventsential account with the email address you registered to use the app with.

If you have an account select "Log In with Email & Password".

Account Log In

Use the email address you registered with for Conference or your preferred email address you listed on your registration forms.

Settings

If you have registered with the correct email address all the selections will be pre-set for you. If you would not like to appear in the App Directories, un-select these options. The default selection is to not allow your email address to be shown.

Preparing Event...

While we set up the event for you, please take a moment to review your participation preferences. You can manage your profile inside the event.

✓ Approved for social participation
You will need to be approved by event staff before you may use the social functionality.

Appear in social directory

Display email in directory

Available for messaging

✓ Event data ready

Complete!   Continue

Notifications

If you would like to allow notifications, select "allow". We suggest allowing notifications for the duration of the Conference so that you will receive the most timely information available. You can turn these off or on at a later time.

Dashboard

The first screen you will see will be the Dashboard. This is the central space for your App experience.
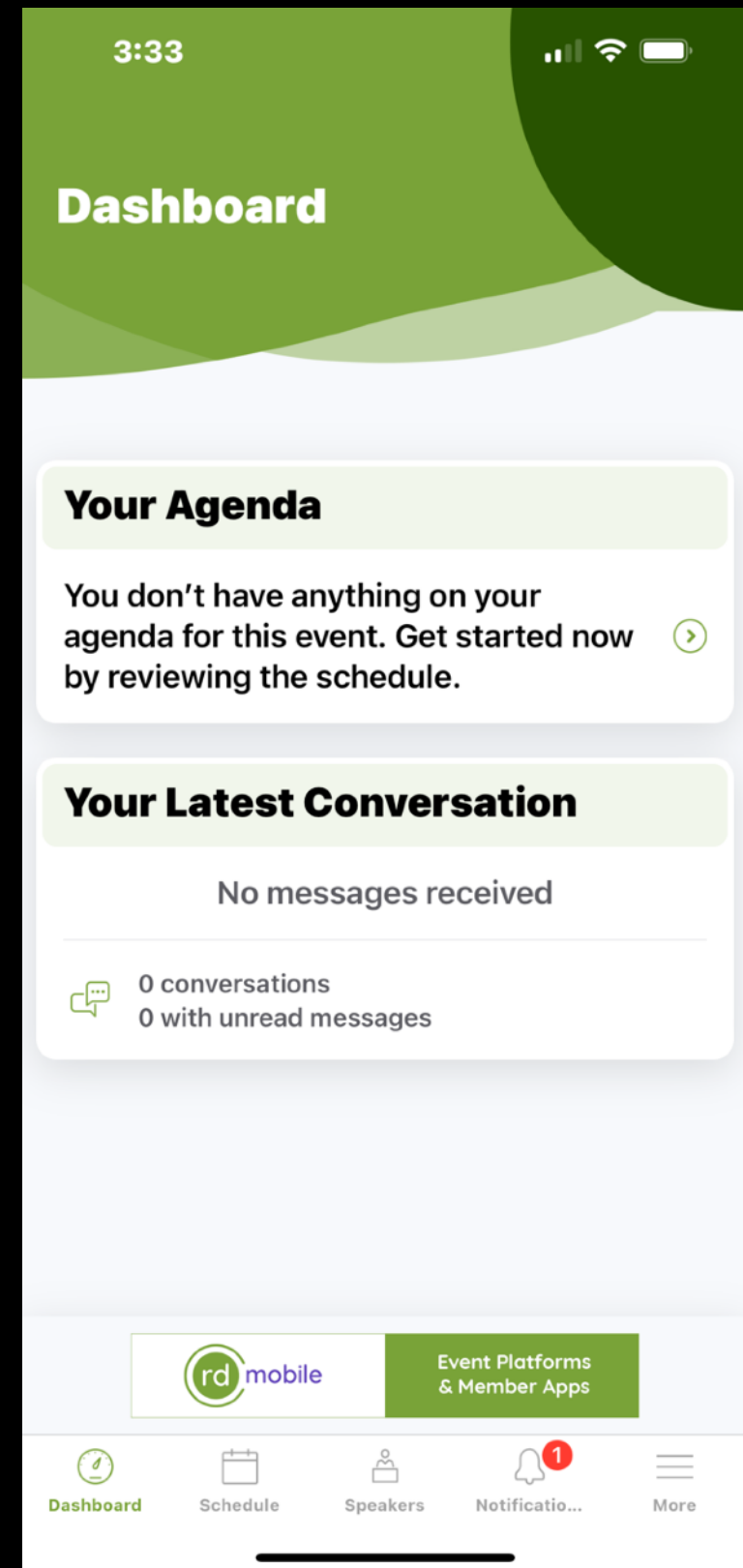
About Your Dashboard

The sessions you have selected will appear here for easy access to your schedule.

Messages you have sent or received will appear here also.

Posts from other users to the Timeline will appear here

Find sessions by selecting "Schedule" at the bottom of the screen. You can see all classes and events, read more about them and add them to your schedule.

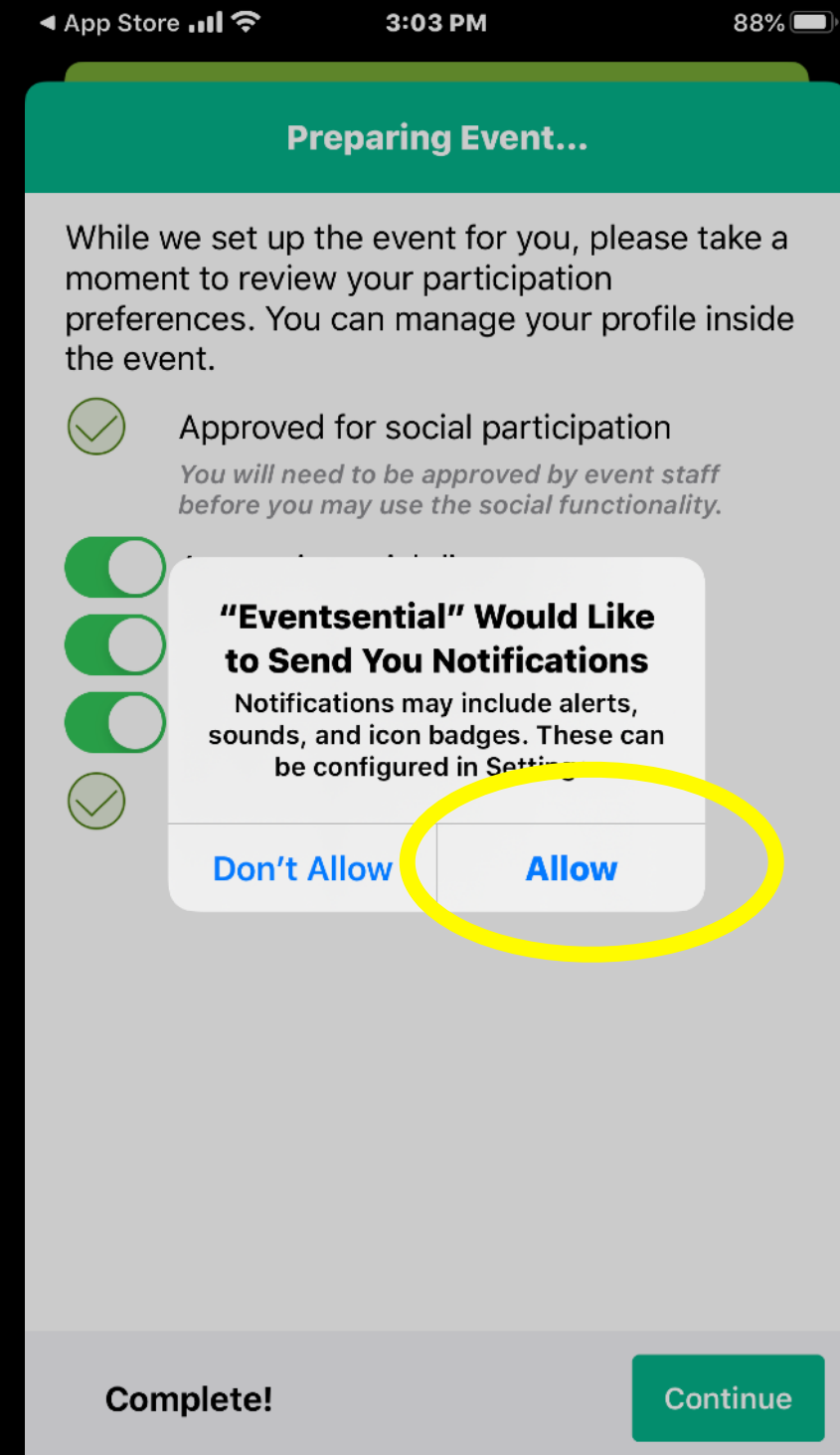Shout Out to Greenfields Outdoor Fitness for sponsoring this great App!
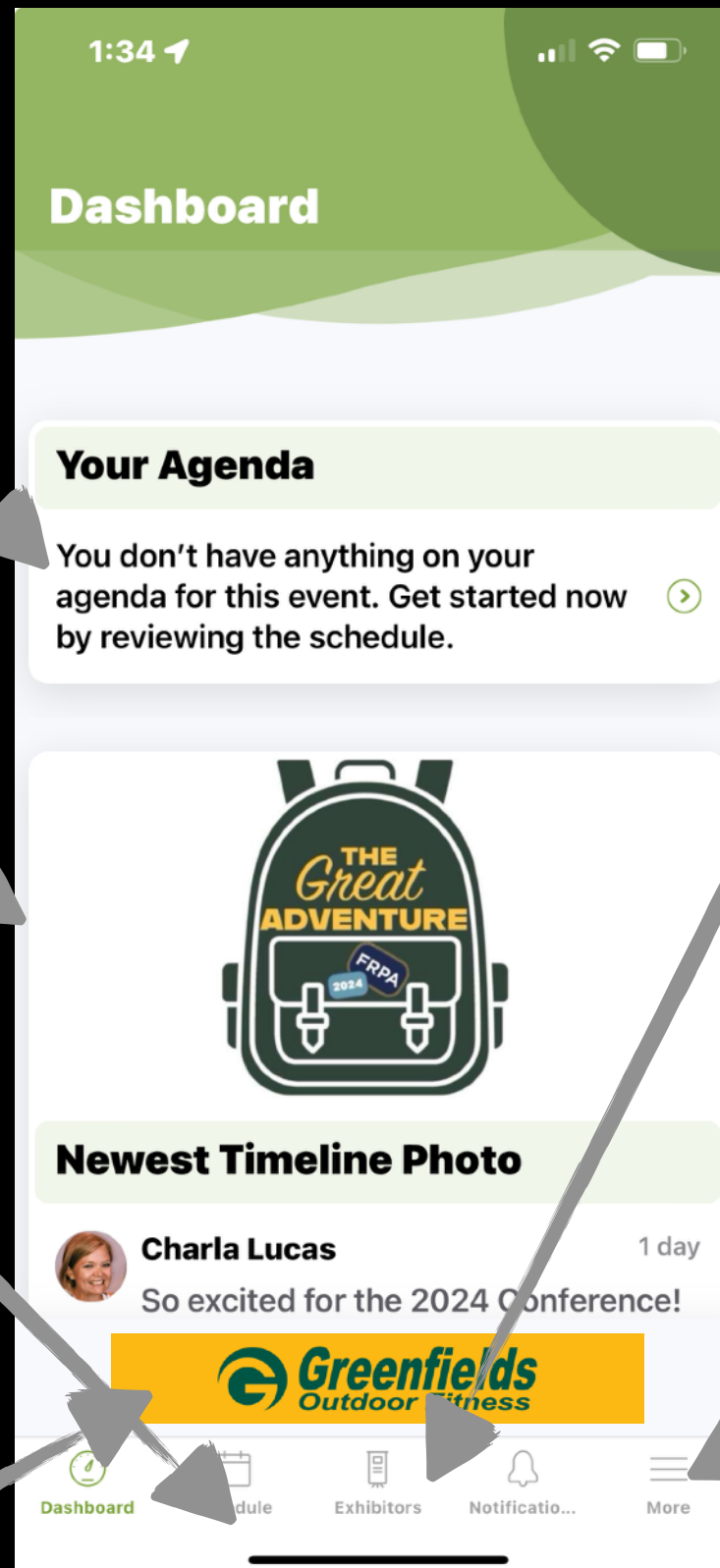
Under Exhibitors, you will see an up to date list of Exhibitors joining us this year.

Under the "More" section is everything else!

Notifications appear here. If there are unread notifications you will see a red dot with a number.

1:34

Dashboard

Your Agenda

You don't have anything on your agenda for this event. Get started now by reviewing the schedule.

THE Great ADVENTURE FRPA 2024

Newest Timeline Photo

Charla Lucas   1 day

So excited for the 2024 Conference!

Greenfields Outdoor Fitness

Dashboard   Schedule   Exhibitors   Notificatio...   More

Schedule Screen

Find sessions by searching for keywords either with the title or description of the class.

Choose your view:
All: shows you all classes in order by occurrence.
My Schedule: only classes you have selected to attend

Select a class to add to "My Schedule" by clicking the calendar icon. Chosen classes will be highlighted and appear under the "My Schedule tab".

This button takes you to the next available sessions to attend.

Click this arrow to see more information about the session including handouts, learning objectives, evaluations, links to the speakers, and check-in options.

ADs! Click to support our sponsor.

7:59

Schedule   +   ⬆

Q   ⚙ Filters   Selected   Notes

Mon, Aug 28

☑ **Conference GPS**   7:59 AM...
8:00–9:00 AM EDT
Antigua 2-4   ⌃

☑ **Nothing Changes If**   ❯
Nothing Changes
8:00–9:00 AM EDT
Grand Sierra F

☑ **Pickleball, The Fastest**   ❯
Growing Sport and Its Start-Up
Pressures
8:00–9:00 AM EDT
Bonaire 3-4

☑ **Win-Win: Operating an**   ❯
Efficient and Effective Youth
Sports Council
8:00–9:00 AM EDT
Bonaire 5-8

☑ **Manage Your ADA Risk...Save**   ❯
Money, Human Resources, and
Community Goodwill
8:15–10:15 AM EDT

Dashboard   **Schedule**   Exhibitors   Notificatio...   More

Social Timeline Screen

Picture and Name of the person posting the post.

Compose a message with text or a picture, or both. Use the "Tag a Session" feature to allow others to see what class or activity you are posting about.

How long ago the post was posted.

Interact with the post by "liking" it or leaving your own comment.

The tagged class or activity the user is posting about will appear here if applicable.

Found under the "More" tab.
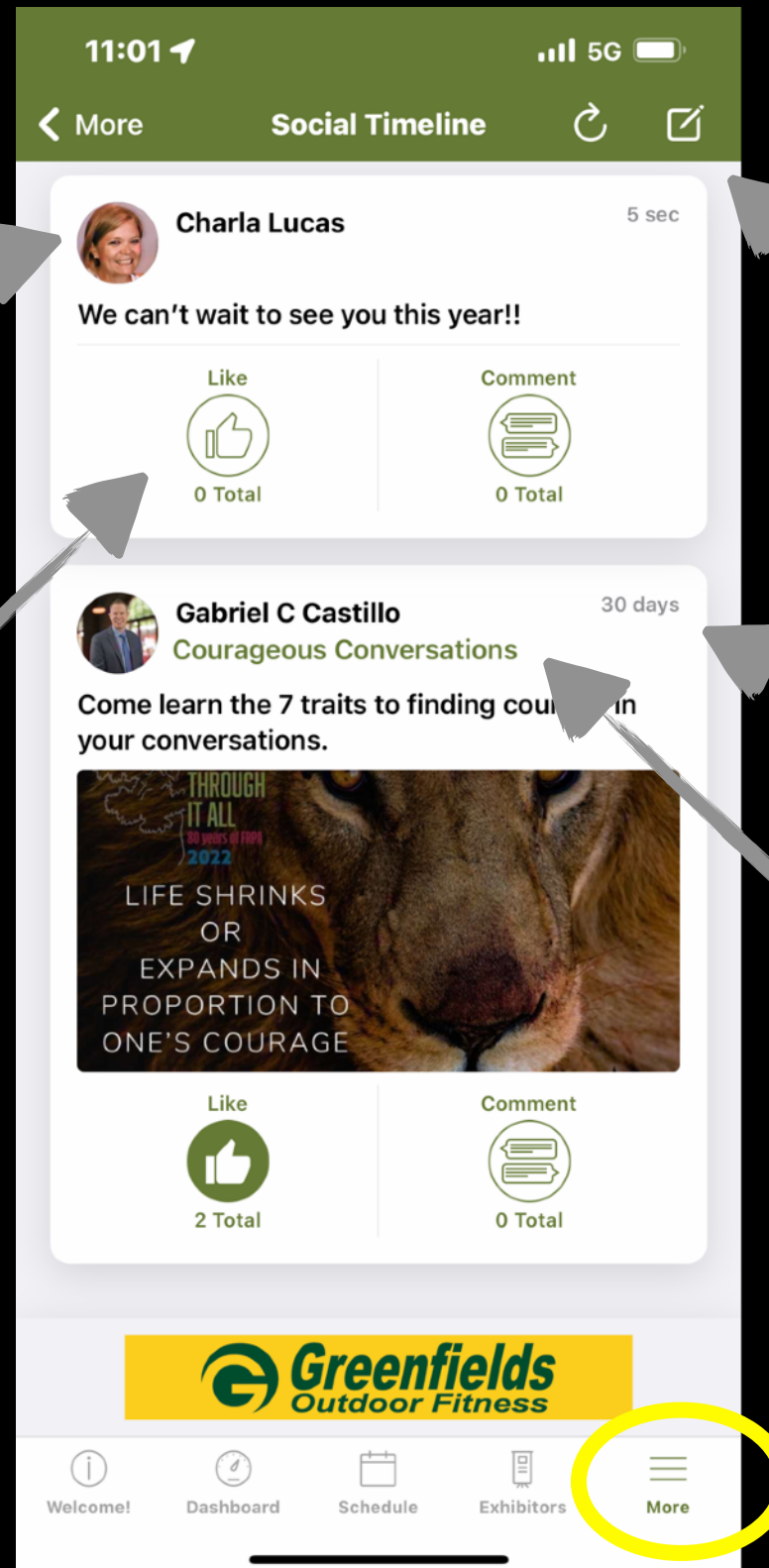
Notifications Screen

Notifications are important announcements and reminders in relation to the event. For example, classes that have changed rooms or reminders about socials will be here. These are the same notifications that will pop up on your screen as long as you allowed notification of these when you signed in.
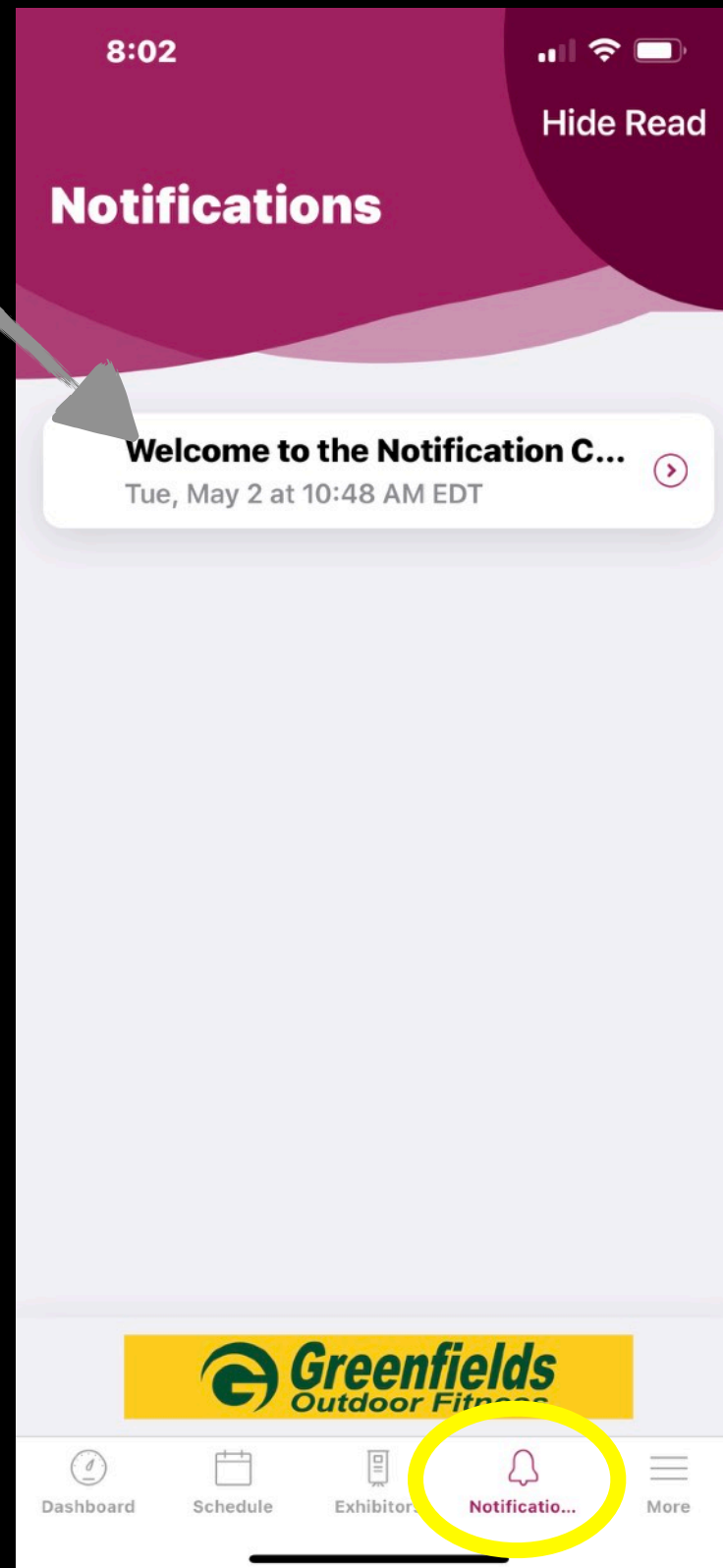
You can hide any notifications you have already read

If you did not allow notifications when you were setting up the app but you'd like to allow them now, go to your phone settings and under "Notifications" click the button to allow Eventsential to receive them.

8:02

Hide Read

Notifications

Welcome to the Notification C...
Tue, May 2 at 10:48 AM EDT

G **Greenfields**
Outdoor Fitness

Dashboard   Schedule   Exhibitor   Notificatio...   More

More

Access your profile here. Add whatever information you wish to have available for others to see. You can upload a picture also!

See who the Speakers are, read their bios and access their contact information here. This list cross-references with the classes they are teaching.
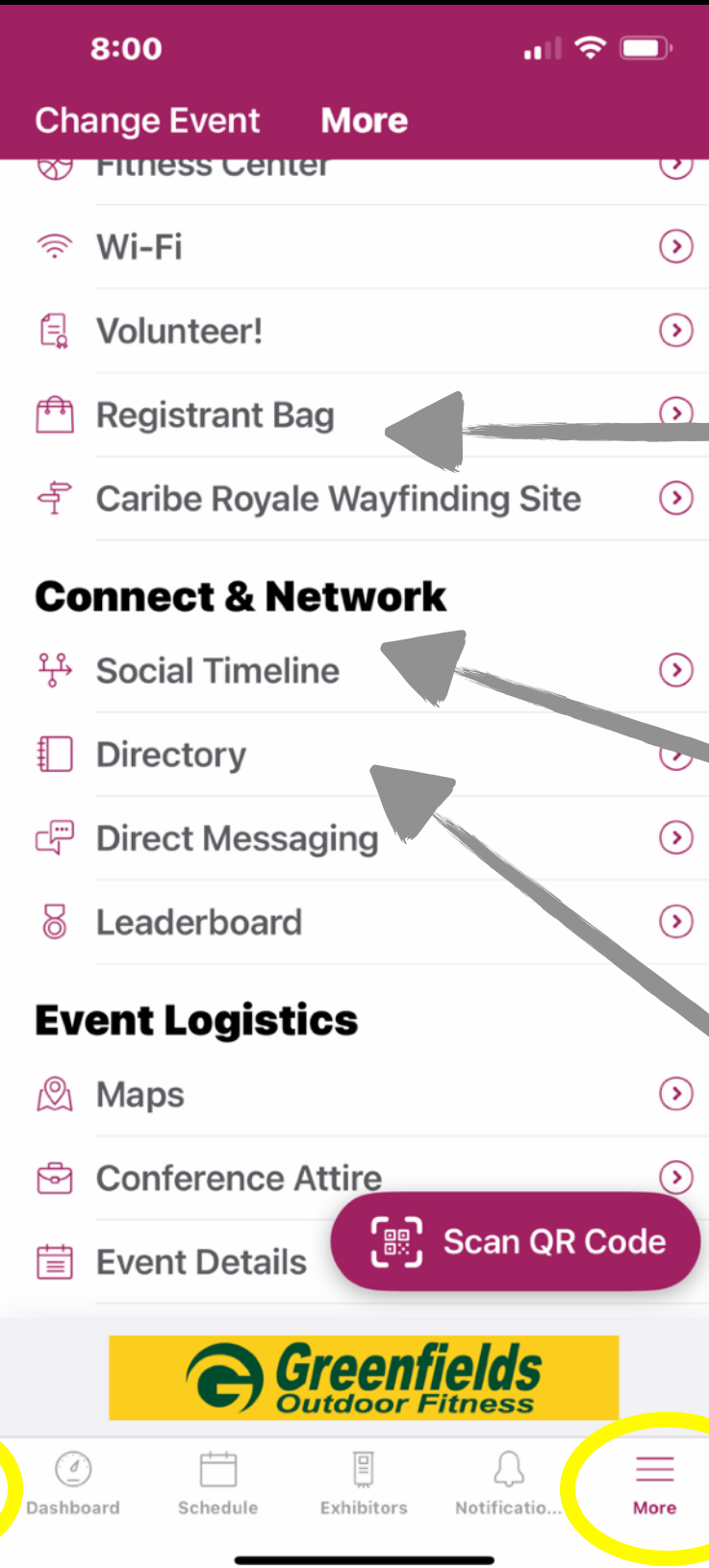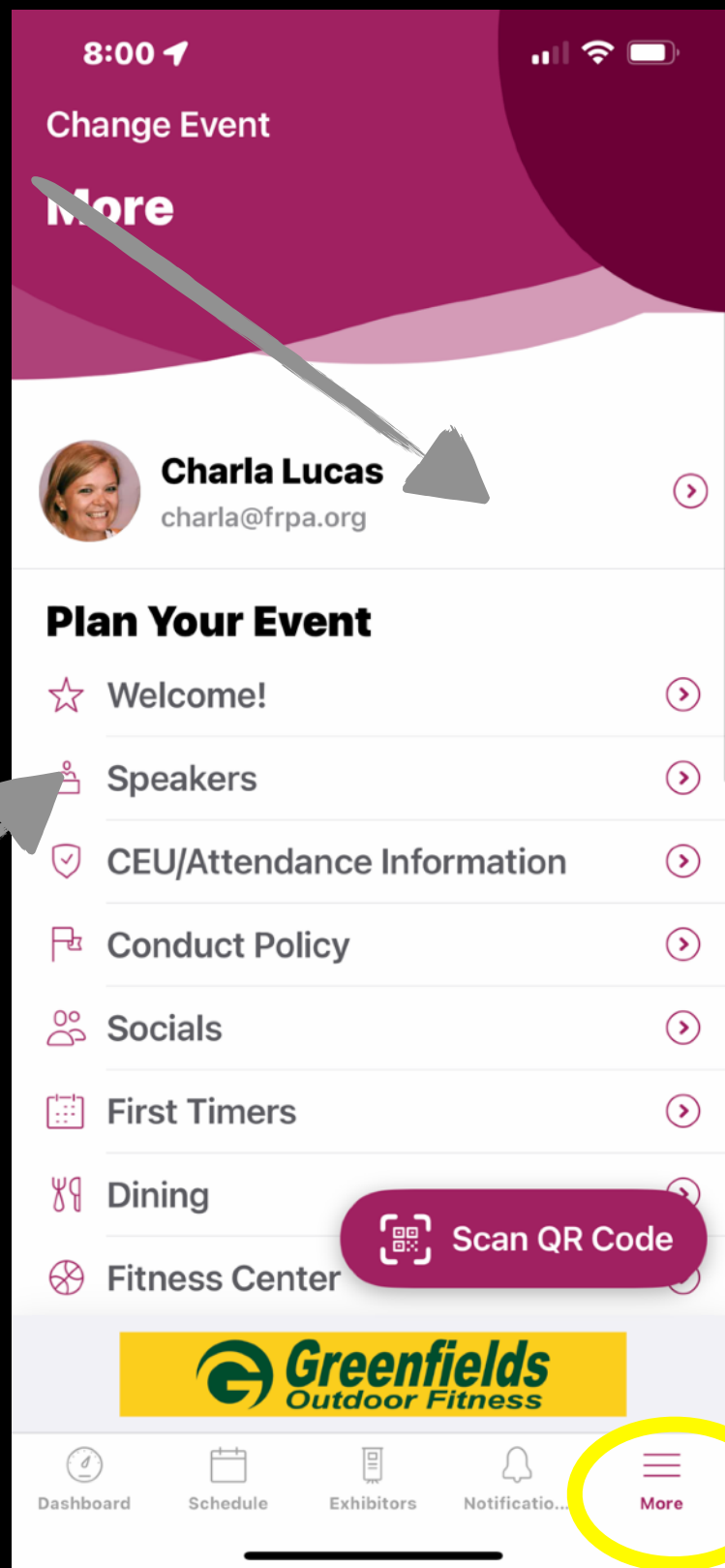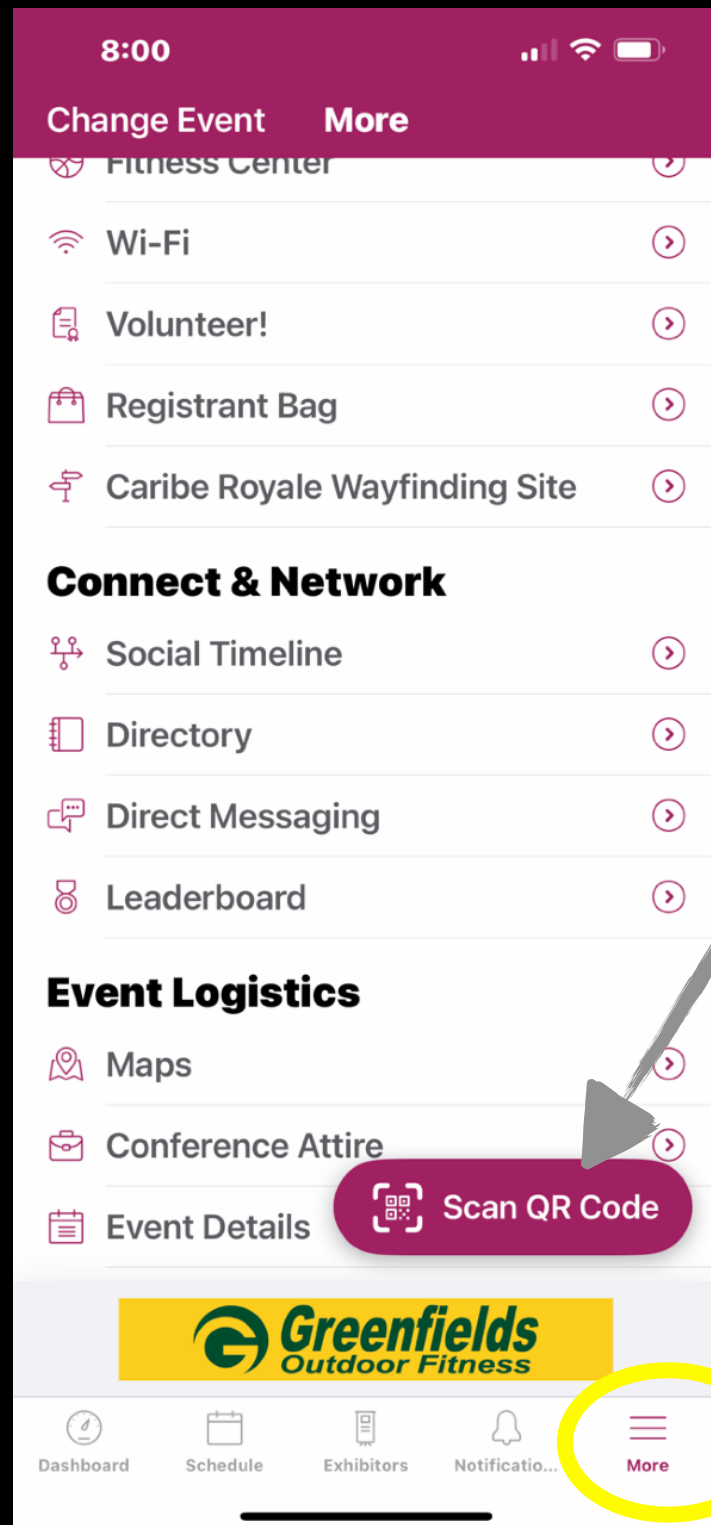
This is where business cards you exchange are as well as any exhibitors you've connected with.
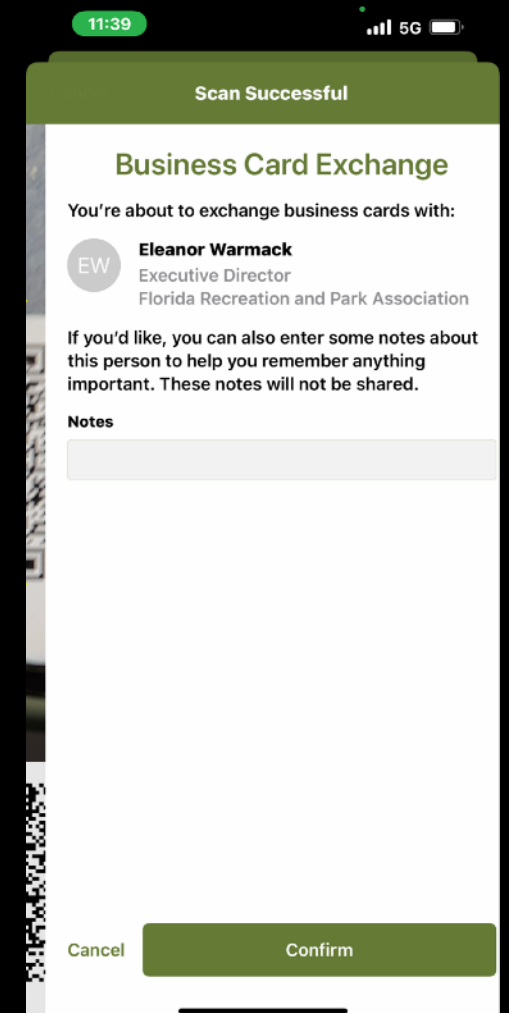
Access the list of Conference attendees here.

Send and receive messages to other delegates here.

Exchange Business Cards

You can exchange business cards with other attendees and exhibitors by clicking this bubble and opening your personal QR code!

You can access business cards you've exchanged in the "Registrant Bag".

Check into Classes

Check into classes to obtain CEU credit:

1. Go to your Camera App
2. Scan the QR code when it comes up on the screen during the class you're in
3. Click the link that comes up when you place your camera lens so that it encompasses the QR code
4. Complete the ENTIRE survey and click submit.

If you do not finish the survey you will not receive credit.
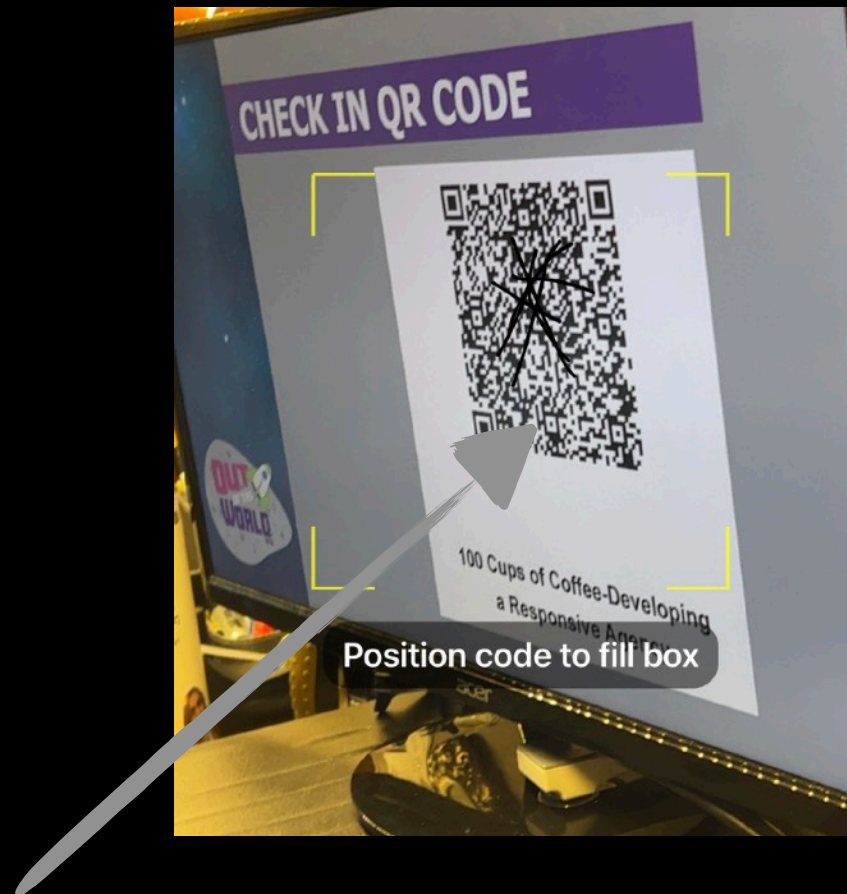
If you need assistance call 850-878-3221 or email charla@frpa.org